

Adopted 2-11-15
Effective 2-11-15

RESOLUTION 2014-09

A RESOLUTION OF THE COMMISSIONERS OF ST. MICHAELS, PURSUANT TO CHAPTER 42 (FEES) OF THE CODE OF THE TOWN OF ST. MICHAELS TO AMEND THE “COMMISSIONERS OF ST. MICHAELS FEE SCHEDULE” TO DELETE THE PERMIT FEES FOR RESIDENTIAL SPRINKLER SYSTEMS; TO INCLUDE FEES ASSOCIATED WITH PUBLIC AND PRIVATE EVENTS, BOAT SLIP RENTALS, KAYAK RACK RENTALS AND APPLICATION FEES FOR RESTAURANTS WANTING TO PROVIDE OUTDOOR SEATING ADJACENT TO PUBLIC SIDEWALKS; PROVIDING THAT THIS TITLE SHALL BE A FAIR SUMMARY AND GENERALLY RELATING TO THE SCHEDULE OF FEES FOR THE TOWN OF ST. MICHAELS.

WHEREAS, the Town of St. Michaels provides various services and processes certain applications for which fees are charged; and

WHEREAS, from time to time the fees for such services and the processing of such applications are reviewed and adjusted to best serve the interests of the Town; and

WHEREAS on June 24, 2009, the Commissioners of St. Michaels (the “Commissioners”) adopted Ordinance 401 which amended the Code of the Town of St. Michaels to add Chapter 42 (Fees) which states the policy of the Town regarding fees and charges associated with the exercise of certain governmental functions; and

WHEREAS on July 22, 2009, the Commissioners adopted Resolution No. 2009-16 which established a consolidated schedule of fees and charges associated with the exercise of certain governmental functions and for certain applications made to the Town; and

WHEREAS on February 23, 2011 and August 8, 2012 the Commissioners did amend the above noted Resolution by the adoption of Resolutions 2011-01 and 2012-10 for the purpose of updating and including fees and charges associated with the exercise of certain governmental functions and for certain applications made to the Town; and

WHEREAS, it is the desire of the Commissioners to make the amendments to the Fee Schedule as shown in this Resolution; and

NOW THEREFORE BE IT RESOLVED, that as required by Chapter 42 (Fees), the Fee Schedule adopted August 8, 2012 for the Town of St. Michaels shall be repealed and reenacted in the form of the attached document entitled “The Commissioners of St. Michaels Fee Schedule as of February 11, 2015 and further identified as **Attachment “A”** of this Resolution, with Attachment “A” to be in black-line format with all additions and deletions shown in red; and

BE IT FURTHER RESOLVED that this Resolution shall take effect upon the date of its adoption.

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THIS RESOLUTION 2014-09 HAVING BEEN PASSED by the following yea and nay vote of the Commissioners of St. Michaels on the 11th day of February, 2015.

Borders ___yea___

Clark ___yea___

Harrod ___yea___

Myers ___yea___

Winton ___yea___

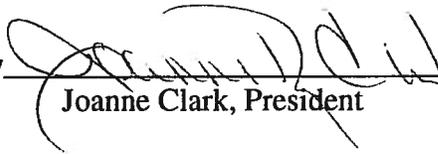
I HEREBY CERTIFY that the above Resolution was passed by a yea and nay vote of the Commissioners of St. Michaels on this 11th day of February, 2015.

ATTEST:

THE COMMISSIONERS OF ST. MICHAELS



Jean R. Weisman
Town Clerk/Manager

By  (SEAL)

Joanne Clark, President

Attachments: Attachment A (Fee Schedule)

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THE COMMISSIONERS OF ST. MICHAELS
FEE SCHEDULE
 (Authorized by Chapter 42 and adopted per Resolution 2014-09)
 AS OF
SECTION 1 – PERMITS

BUILDING, GRADING, SIGN AND DEMOLITION PERMITS	PERMIT FEE
ZONING CERTIFICATES	\$35.00 per Zoning Certificate
BUILDING & INSPECTIONS (RESIDENTIAL)	
Cost of construction: \$0-\$49,999	\$ 60.00
Cost of construction: \$50,000 and up	\$ 8.00 per \$1,000
Modular Homes	\$120.00
Swimming Pools (Private)	\$54.00
Fireplace and Chimney	\$54.00
COMMERCIAL	
Swimming pools (Commercial & Public)	\$216.00
GRADING PERMIT	\$ 50.00

DOMESTIC WATER SUPPLY AND FIRE SUPPRESSION SYSTEMS		
Capital Fee for each new connection	\$1,100.00	
Connection fee for each new connection	\$2,200.00 or actual cost, whichever is higher	PLUS any additional out-of-pocket costs incurred by the Town including third party costs.
Charge to cross a Town Street	\$600.00	PLUS any additional out-of-pocket costs incurred by the Town including third party costs.

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SECTION 2 – APPLICATIONS TO BOARDS AND COMMISSIONS

BOARD OF APPEALS	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
Special Exception	\$150.00 per application	PLUS advertising/public notice costs.
Variance	\$150.00 per application	PLUS advertising/public notice costs.
Allegation of Error	\$300.00 per application	PLUS advertising/public notice costs. PLUS cost of stenographer and/or transcript.

PLANNING COMMISSION	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
Subdivision	Minor – CA -\$500.00 base + \$250.00/Lot Minor - \$500 base +\$200.00/Lot Major - CA - \$500.00 /base + \$500.00/lot Major -\$500.00/base + \$400.00/lot	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Lot Line Revision	\$200.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Additional Reviews	\$250.00/each review	
Site Plan Review – Simplified (Administrative review only per Chapter 110-2 (B) of the Code of the Town of St. Michaels)	\$150.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Site Plan Review - Major (Required review by the Planning Commission and a public meeting with notification being sent to the adjacent property owners per Chapter 110-6 of the Code of the Town of St. Michaels)	\$300.00	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.

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TOWN COMMISSIONERS *NOTE: Application Fees listed in this section apply to original applications. Subsequent applications/amendments to existing applications will be treated as new applications for the purpose of accessing fees and costs.	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
*Annexation	\$5000.00 application fee per petition/amendment <u>PLUS</u> \$10,000.00 deposit applied against expenses with a \$2,000.00 required minimum balance.	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
*Zoning Actions for “Major Developments” (10 or more acres, or a proposed development with 5 or more structures or 5 or more commercial or residential units); including, but not limited to Growth Allocation, TND or other overlay zoning	<u>GROWTH ALLOCATIONS =</u> \$5,000.00 application fee per application <u>PLUS</u> \$10,000.00 deposit applied against expenses with a \$2,000.00 required minimum balance <hr/> <u>TND =</u> \$7,500.00 application fee per application/amendment <u>PLUS</u> \$10,000.00 deposit applied against expenses with a \$2,000.00 required minimum balance <hr/> <u>OTHER OVERLAY ZONE =</u> \$5,000.00 application fee per application/amendment <u>PLUS</u> \$5,000.00 deposit applied against expenses with a \$1,000.00 required minimum balance	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Piecemeal rezoning	\$5,000 per application <u>PLUS</u> \$5,000.00 deposit applied against expenses with a \$1,000.00 required minimum balance	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.
Request for legislation (non-zoning and zoning)	\$2,000.00 per application <u>PLUS</u> \$2,000.00 deposit applied against expenses with a \$500.00 required minimum balance	PLUS advertising/public notice costs. PLUS all legal fees, third party costs and out-of-pocket costs incurred by the Town.

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TOWN COMMISSIONERS *NOTE: Application Fees listed in this section apply to original applications. Subsequent applications/amendments to existing applications will be treated as new applications for the purpose of accessing fees and costs.	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
STORMWATER MANAGEMENT Waiver/Exemption Plan Review	\$250.00 plus engineering review costs based on a not to exceed estimate \$500.00 plus engineering review costs based on a not to exceed estimate	PLUS advertising/public notice costs and legal fees PLUS advertising/public notice costs and legal fees

HISTORIC DISTRICT COMMISSION	APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
Minor Impacts: (1) Accessory structures less than 300 square feet (2) Modifications to existing accessory structures (3) Modifications to primary structures that result in no change to the total square footage of the structure (4) Appurtenances (5) Signs (6) Fences (7) HVAC equipment (8) Addendums to original applications when there is no increase in the square footage of the structure	\$50.00 per application	Applications in the “Minor Impact” category requiring a variance are considered to be “Moderate Impact”
Moderate Impacts: (1) Accessory structures greater than 300 square feet (2) Additions resulting in less than a 25% increase in the square footage of a structure.	\$ 150.00 per application	
Major Impacts: (1) Additions resulting in an increase of 25% or greater of the square footage of the structure (2) All new primary structures	\$ 250.00 per application	

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SECTION 3 – MISCELLANEOUS

	PERMIT/APPLICATION FEE
BED AND BREAKFAST INN	
Initial review and permit	\$250.00 per application
Yearly renewal	\$100.00 per application

VACATION RENTAL	
Initial review and permit	\$250.00 per application
Yearly renewal	\$100.00 per application
<u>PUBLIC EVENTS</u>	
<u>COMMUNITY BASED AND/OR NON-PROFIT ORGANIZATIONS</u>	<u>\$0.00</u>
<u>FOR-PROFIT BUSINESSES/ORGANIZATIONS</u>	<u>\$100.00</u>
	<i>Costs associated with additional police coverage and public works duties associated with special events will be the applicants responsibility with such costs assessed as set forth in a separate fee schedule identified as “Supplemental Costs for Services Provided”.</i>
(PRIVATE EVENTS IN MUSKRAT PARK	\$500.00 – Non St Michaels’ Residents
))	\$ 0.00 – St. Michaels’ Residents))
BOAT SLIP RENTALS	\$550.00 – Maryland Resident \$550.00 with a \$200.00 Rebate for licensed waterman
KAYAK RACK RENTAL	\$35.00
RESTAURANTS WITH OUTDOOR SEATING ADJACENT TO PUBLIC SIDEWALKS	\$0.00
ADULT ORIENTED BUSINESSES (AOB) LICENSE	
Initial review and permit	\$750.00
Yearly renewal	\$250.00

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AOB MANAGER LICENSE	
Initial license fee	\$150.00
Yearly renewal	\$150.00

COPIES & MANUALS (Many of our Town documents are available on line at www.townofstmichaels.com)	FEES
Single page copies (letter or legal, black & white)	\$0.25 per page.
Single page copies (over-sized black & white)	\$0.50 per page or actual cost of copying, whichever is greater.
Single page copies (letter or legal, color)	\$1.00 per page.
Single page copies (oversized, color)	\$1.50 per page or actual cost of copying, whichever is greater.
Audio CD Copy of any document (CD audible only on computer playback)	\$5.00

CRITICAL AREA MITIGATION and OFF-SET FEE	PERMIT/APPLICATION FEE
Tree Planting	\$ 1.50 sq. ft.
Stormwater Management (10% Rule for Residential)	\$ 2.50 sq. ft.
Phosphorus Stormwater Management (10% Rule)	\$ 30,000.00/ LB

MISCELLANEOUS	PERMIT/APPLICATION FEE	CONDITIONS, ADDITIONAL EXPENSE, NOTES
ST. MICHAELS BUSINESS IMPROVEMENT FUND	\$ 2200.00	Payment plans are available through the Town office for Equivalent Parking Spaces (EPS). There is no interest or handling charges assessed on payment plans. The first payment on all plans is due 12 months after the EPS permit is issued. Plan terms are based on the number of parking spaces requested: <ul style="list-style-type: none"> • 1 to 10 parking spaces = 3 year repayment plan due in 6 equal semi-

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		<p>annual installments paid to the Town office (2 payments per year).</p> <ul style="list-style-type: none"> • Greater than 10 parking spaces = 5 year repayment plan due in 10 equal semi-annual installments paid to the Town office (2 payments per year).
Interest Rate on outstanding fees and/or expenses owed to the Town (assessed after 60 days)	10%	
CONSULTING ARBORIST	\$150.00 or actual cost, whichever is less	

END OF DOCUMENT