

November 16, 2016

Present

Commissioners Jaime Windon, Roy Myers, Joyce Harrod, Michael Bibb and William Boos, Town Manager Jean Weisman, and Administrative Clerk Suzanna Warnick, and five members of the public.

Call to Order

President Roy Myers called to order the regular work session of the Commissioners of St. Michaels at 6:00 p.m. in the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Public Announcements

President Myers noted the sad passing of Bill Rose, a dear friend, and chairman of the Planning Commission. President Myers said Mr. Rose had served with dedication on the Planning Commission since 2005 and had overseen the review and completion of two Comprehensive Plans, and that he would be greatly missed. President Myers said a memorial service was being planned for Tuesday at the Catholic church and further details would be forthcoming. Mrs. Weisman announced that the Town had expiring terms upcoming on a number of its boards and commissions, and that anyone interested in serving should submit a letter of interest and qualifications to the Town by November 21st. Mrs. Weisman said the Town would be making appointments at their meeting on December 14th. Mrs. Weisman continued that she and four of the Commissioners attended the Maryland Dept. of Transportation's (MDOT) priorities meeting yesterday, at which MDOT identified the Route 404 expansion and the Dover bridge as priority projects for them in Talbot County. Mrs. Weisman added that according to MDOT, the highway study for improvements to Route 33 through St. Michaels would not likely receive funding anytime soon unless ranking legislation was repealed. President Myers said that the Commissioners would meet in Closed Session at the end of this meeting, pursuant to Maryland Code, State Government Article Section 10-508 (a) (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and (ii) any other personnel matter that affects one or more specific individuals. There were no additional announcements from the Commissioners or the public.

Consent Agenda

President Myers announced that a vote to approve the items on the consent agenda would include approval of the minutes and departmental reports for the month of October 2016. President Myers said that aggregate disbursements totaled \$ 327,601.14, of which \$81,315.42 was a disbursement to Utility Services Co. Inc. for the well tower maintenance contract. President Myers continued that the consent agenda also included approval of a permit application from TriCycle and Run LLC for three (3) Free 5K Fun Runs along the St. Michaels Nature Trail on Sat. Dec 17, Sun. Jan. 15, and Sat. Feb 18th, and approval of a permit application from the Community Center for the memorial silver stars. President Myers then asked if the Commissioners want to remove any item from the consent agenda for discussion on the regular agenda. There were no requests. Mrs. Weisman answered a question from Commissioner Boos regarding the monthly finances. President Myers then called for a motion to approve the consent agenda as presented. Commissioner Bibb made the motion, which was seconded by Commissioner Harrod, and which then passed on a roll call vote of 5-0 in favor.

The Commissioners of St. Michaels
November 16, 2016

Items for Discussion

- Request from owner of 104 West Chew Avenue

President Myers said this request had been postponed until other interested parties could be present and their opinions heard.

- Review of Board and Committee Applications

Mrs. Weisman called the Commissioners' attention to the material she had provided, and reviewed the several board members who had communicated interest in reappointment. President Myers suggested the possibly one member could serve on both the Ethics and the Board of Appeals. Mrs. Weisman said there were vacancies on the Housing Authority, the Planning Commission and possibly the Historic District Commission, and that she would be reaching out to member Walda duPriest Brandt regarding her continued interest. Mrs. Weisman also said she would check with the Town's attorney regarding a member serving on both the Ethics Commission and the Board of Appeals.

- Review of draft letter to the State Highway Administration (SHA) pertaining to granite curbs and brick sidewalks on Talbot St.

President Myers called upon Mrs. Weisman, who provided an overview of the draft letter to be sent to SHA regarding granite curbs and brick sidewalks on Talbot Street. Mrs. Weisman suggested the letter be changed to request that SHA install granite curb, which the Town would purchase, and to have the Town pay to put brick on top of SHA's ADA-compliant cement sidewalks. Mrs. Weisman said the letter would be addressed to Jared Piper-Evers and copied to Greg Holsey. After some considerable discussion, the Commissioners agreed to send the revised letter in order to coordinate the Town's objectives with the SHA's plans, and to set up a meeting with SHA to discuss the issues outlined in the letter.

Comments from the Public

The Commissioners took public comments from Ann Hymes of Grace Street regarding parking on Talbot Street, and Mike Estrella of E. Chew Avenue.

Comments from the Commissioners

Commissioner Boos made a general comment that he believed the Town should go forward with projects as it could, and not wait for the State to move. In response to a question from Commissioner Boos, Mrs. Weisman said she had had no response since August from Booth regarding the study of removing poles on Talbot Street. Mrs. Weisman also updated the Commissioners on the status of repairs to Grace Street, which could see work begin not earlier than August 2017 due to delays at the County level.

Commissioners' Calendar

The Commissioners discussed changes and additions to their agenda for their December 14th meeting.

Announcement of Future Meetings/Events

- November 24 and 25, 2016 – Office closed for Thanksgiving and American Indian Heritage Day
- December 14 2016 – 6:00 – Town Office – COSM Work and Legislative Session

The Commissioners of St. Michaels
November 16, 2016

Adjournment

President Myers called for a motion to move into Closed Session. Commissioner Bibb made the motion, which was seconded by Commissioner Bose, and which passed on a roll call vote of 5-0 in favor. The public meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:
Agenda
Department Reports