

**March 23, 2016**

**Present**

Commissioners Joanne Clark, Ann Borders, Joyce Harrod, Jaime Windon, and Roy Myers, Town Manager Jean Weisman, Finance Clerk Kathie Eglseder, Administrative Clerk Suzanna Warnick, and approximately six members of the public.

**Call To Order**

President Clark called to order the special budget session for the FY2017 budget of the Commissioners of St. Michaels at 2:05 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland.

**Public Working Session on the Budget and Tax Rate**

Town Manager Jean Weisman opened the discussion of the capital portion of the draft FY 2017 budget, but first called upon Commissioner Myers, who wanted to clarify the commission's position on personnel, which had been a large part of the last budget discussion. Commissioner Myers said his understanding was that the Commissioners have committed to hiring two police officers, one full time experienced officer for FY2017, and that the Town had reserved a three months' training budget for the hiring of a second police officer, preferably a cadet, for FY2018. Mrs. Weisman said that was correct.

Mrs. Weisman then reviewed the Commissioners' funding choices for the capital budget beginning on page 6, line 62. The Commissioners agreed not to continue to wait for State funding for needed repairs to Talbot Street, and to earmark \$20,000.00 of budget funding for the Town to make the most urgent repairs to Talbot Street curbs. The Commissioners also agreed to budget for Phases I and II of architectural plans for construction of a new town office out of the Utility Fund. Commissioner Myers said he would like to calendar a discussion of caps on expenditures for the Utility Fund.

The Commissioners then briefly discussed items in the water budget. Mrs. Weisman said the expenditures for the water budget were fairly fixed, but that there may be a need to increase rates at some point in the future. President Clark then called for a motion to move into Closed Session, pursuant to Maryland Code, Section 10-508 (a) personnel. Commissioner Windon made the motion, which was seconded by Commissioner Borders, and which passed on a voice vote of 5-0 in favor.

**Adjournment**

The budget meeting was adjourned at 4:20 p.m.

## **6:00 p.m. – Regular Legislative Session**

### **Present**

Commissioners Joanne Clark, Ann Borders, Joyce Harrod, Jaime Windon, and Roy Myers, Town Manager Jean Weisman, Zoning Officer Sarah Abel, Administrative Clerk Suzanna Warnick, and approximately nine members of the public.

### **Call to Order**

President Clark convened the legislative session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

### **Announcement of Prior Closed Session**

President Clark noted that the Commissioners had met in a brief closed session at the end of their budget session at 2:00 p.m., pursuant to Maryland Code, Section 10-508 (a) to discuss personnel matters.

President Clark announced that the commissioners had worked through the budget for 2017 and would be presenting the finalized budget at their April 13, 2016 meeting.

### **Public Announcements**

President Clark then called upon Town Manager Jean Weisman, who announced that Election Day for St. Michaels' commissioners is Monday, May 2, 2016. Mrs. Weisman said the last day to file for candidacy or to register to vote is Friday, April 1<sup>st</sup> by 4:30 p.m. Mrs. Weisman noted that William Boos, currently a member of the Town's Board of Appeals, has filed to run for Commissioner and Commissioner Harrod is running for re-election. Mrs. Weisman said the Commissioners Clark, Harrod and Myers will attend the St. Michael Fire Department Annual Awards Banquet this Saturday, March 26<sup>th</sup>, and that Chief Smith will host a Law Enforcement and Community Town Hall meeting on April 6<sup>th</sup> at the St. Michaels High school at 6:00 p.m.

There were no additional announcements.

### **Special Presentations**

- Richard Potter, President, Local NAACP

President Clark said Mr. Potter was not present for his presentation.

- Historic District Annual Report

President Clark then called upon Peter Leshar for his annual report on the Historic District Commission. Mr. Leshar said the year was average, but he noted that, in the coming year, the commission hoped to update its guidelines and procedures and to re-survey properties in the Historic District for the National Register Map. In addition, Mr. Leshar said the commission planned to take advantage of workshops available through the State, utilizing state funding allocated for that purpose. President Clark praised the Historic District and the Planning Commission for the tremendous amount of work put into meetings and reports over several years.

- **Planning Commission Annual Report**

President Clark then called upon Paulette Florio, member of the Planning Commission, who provided a review of the Commission's activities over the past year. Zoning Officer Sarah Abel contributed to the reports details and offered background on State requirements for Planning Commissions. Commissioner Myers praised the detail in the report.

### **Consent Agenda**

President Clark said approval of the consent agenda would include approval of reports for the month of March 2016, approval of an event permit from Tri-Cycle and Run for three free 5K Fun Runs, and approval of an even permit from WineFest at St. Michaels. President Clark asked if the Commissioners wished to remove any items from the consent agenda for discussion on the regular agenda. There were no requests. As there were no additional comments from the Commissioners or the public, President Clark called for a motion to approve the Consent Agenda as presented. Commissioner Myers made the motion, which was seconded by Commissioner Harrod, and which passed on a roll call vote of 5-0 in favor.

### **Ordinance eligible for Vote**

- **Ordinance No. 471, To amend Chapter 266 pertaining to Skate Board Park**

President Clark said Ordinance No. 471 had been discussed on February 25 and March 9, 2016, introduced by Commissioners Myers and Windon on March 9, 2016, and that a public hearing was not necessary. President Clark said the ordinance was now eligible for a vote. Mrs. Warnick then read the title of the ordinance into the record as follows:

ORDINANCE NO. 471, AN ORDINANCE TO AMEND CHAPTER 266 OF THE CODE OF THE TOWN OF ST. MICHAELS, ENTITLED SKATEBOARDS, SKATES AND RECREATIONAL VEHICLES, TO REMOVE SECTION 266-2 RESTRICTIONS, SUBPARAGRAPH D

As there were no additional comments from the commissioners or the public, President Clark called for a motion to adopt Ordinance No. 471 as presented. Commissioner Borders made the motion, which was seconded by Commissioner Myers, and which passed on a roll call vote of 5-0 in favor.

### **Items for Discussion**

- **Property Swap/or Sale**

President Clark called upon Mrs. Weisman, who provided some background on the project. Mrs. Weisman said the Town had had discussions with the Museum about a property swap whereby the Town would give the Museum its skateboard park in exchange for the property adjacent to the Town's public parking lot on Talbot and Mill Street so that the Town could expand its parking lot at that location. Mrs. Weisman said that the Town's attorney had drafted a letter outlining the details of the exchange and that the Commissioners had a copy of the letter before them. Mrs. Weisman said there had been two additions to the letter – in paragraph 5, the addition of information on sewer lines on the museum property and the addition of language that the museum would maintain a minimum of 12 public parking spaces on the former skateboard property accessible from Mill Street. Mrs. Weisman said she would had the attorney make the changes to the letter, and move forward on appraisals of the properties. There were public comments.

- **Parking on Talbot Street**

Mrs. Weisman had provided a matrix of changes to parking on Talbot Street, noting that the State had asked for information from the Town on what changes it wanted to make. The Commissioners discussed the various changes outlined in the matrix, including changes in enforcement, and took comments from the public. Paulette Florio of Talbot Street had concerns about bicycle safety and Ann Hymes of Grace

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Street had urged the Commissioners not to give up on parking off Talbot Street and wayfaring signage. The Commissioners also agreed they need to do a Town walk-thru on Thursday, April 14<sup>th</sup> at 4:00 p.m., meeting at the Mill. Mrs. Weisman said that the State would have the final say on the changes the Town wanted.

### **Commissioners' Calendar**

The Commissioners discussed changes and additions to their meeting agendas for meetings in April and May 2016.

### **Announcement of Future Meetings/Events**

- March 25, 2016 – Town Office closed for Good Friday
- April 13, 2016 – 6:00 – Town Office – Regular Working Session
- April 27, 2016 – 6:00 – Town Office – Regular Legislative Session

### **Adjournment**

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Suzanna Warnick  
Administrative Clerk

Public Handouts:  
Preliminary Budget FY17  
Agenda  
Ordinance No. 471 – Skateboard Park  
Talbot Street Parking  
HDC Annual Report  
PC Annual Report