

June 22, 2016

Present

Commissioners Joyce Harrod, Roy Myers, Michael Bibb, and William Boos, Town Manager Jean Weisman, Zoning Officer Sarah Abel, Administrative Clerk Suzanna Warnick, and one member of the public. Commissioner Jaime Windon was absent.

Call To Order

President Myers called to order the regular legislative session of the Commissioners of St. Michaels at 6:00 p.m. in the meeting room of the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Public Announcements from COSM, Staff and Public

Mrs. Weisman announced that the Commissioners and several staff would be attending the annual Maryland Municipal League convention in Ocean City on June 26-29, 2016. Mrs. Weisman also noted that Friday July 1st at 8 a.m., and the first Friday of every month, the Police Department is hosting its Coffee with a Cop series at the 1812 Tavern. Mrs. Weisman said that on June 20th, several Commissioners and staff attended the Historic District 100 Design Review for Historic Preservation Committee’s training held in Talbot County, and on June 13th, several Commissioners, the Town Manager and the Chief of Police attended the quarterly Incorporated Towns meeting. Mrs. Weisman concluded that the Town is preparing for its annual fiscal year-end audit.

Public Hearing and Possible Vote

- Ordinance No. 476: Updated Floodplain Maps

President Myers opened the public hearing on Ordinance No. 476, noting that that the ordinance was discussed on June 8, 2016 and introduced by Commissioners Harrod and Bibb.

President Myers asked Mrs. Warnick if there were any public signatures for comments. Mrs. Warnick said there were no signatures. President Myers then called upon Sarah Abel, Zoning and Planning Officer, who provided a brief overview of the proposed project and answered questions by the Commissioners. As there were no additional comments or questions from the Commissioners or the public, President Myers closed the public hearing, and called upon Mrs. Warnick, who read the title of the ordinance and Exhibit List into the record as follows:

ORDINANCE NO. 476, AN ORDINANCE TO AMEND THE OFFICIAL FLOODPLAIN MAP FOR THE TOWN OF ST. MICHAELS TO INCORPORATE UPDATED COASTAL FLOOD HAZARD AREAS MAPPED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AS PER THE FEDERAL FLOOD INSURANCE RATE MAPS (FIRMS), TO TAKE EFFECT ON JULY 20, 2016

<u>Exhibit No.</u>	<u>Exhibit</u>
1	Copy of Draft Ordinance No. 476
2	Copy of Public Notice of Public Hearing to be held on June 22, 2016, which was posted on the bulletin board in the Town Office, Post Office and on the Town Website, and published in the Star Democrat and Chesapeake Internet on June 7 and 14, 2016
3	Affidavit of Publication from Star Democrat for Notice of Public Hearing
4	Copy of Town of St. Michaels Floodplain Map, prepared by Talbot County Public Works

5	Flood Insurance Rate Map (FIRM) Panels 161 through 164, prepared by Flood Emergency Management Agency
6	Letters from Federal Emergency Management Agency dated June 8, 2016 and April 6, 2016, as official reminder to adopt and have approved floodplain management measures by July 20, 2016.
7	Letter of Final "Map Change Actions" from Federal Emergency Management Agency, dated January 20, 2016
8	News Release of Public Open House scheduled for Thursday, June 11, 2015 in St Michaels, released by Federal Emergency Management Agency

As there were no additional comments, President Myers called for a vote to adopt Ordinance No. 476 as presented. Commissioner Harrod made the motion, which was seconded by Commissioner Bibb, and which passed on a roll call vote of 5-0 in favor, with Mrs. Weisman reading Commissioner Windon's absentee ballot vote.

- Ordinance No. 478: Chapter 173, Floodplain Management

President Myers opened the public hearing on Ordinance No. 478, noting that the ordinance was discussed on June 8, 2016 and introduced by Commissioners Boos and Harrod.

President Myers asked Mrs. Warnick about signatures for public comment on the sign-in sheets. Mrs. Warnick said there were no signatures. President Myers then called upon Sarah Abel, Zoning and Planning Officer, who provided an overview of the proposed ordinance and minor changes made since the last discussion, and answered questions from the Commissioners. As there were no additional comments or discussion by the Commissioners or the public, President Myers closed the public hearing on Ordinance no. 478, and called upon Mrs. Warnick, who read the title of the ordinance into the record for the second time as follows, along with exhibits:

ORDINANCE NO.478, AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ST. MICHAELS, CHAPTER 173 FLOODPLAIN MANAGEMENT TO INCORPORATE REQUIRED CHANGES FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO THE TOWN'S FLOODPLAIN MANAGEMENT REGULATIONS AND REQUIREMENTS WITHIN IN THE COASTAL FLOOD HAZARD AREAS AS MAPPED UNDER THE FEDERAL FLOOD INSURANCE RATE MAPS (FIRMS) AND TOWN OF ST. MICHAELS FLOODPLAIN MAPS, EFFECTIVE ON JULY 20, 2016

<u>Exhibit No.</u>	<u>Exhibit</u>
1	Copy of Draft Ordinance No. 478
2	Copy of Public Notice of Public Hearing to be held on June 22, 2016, which was posted on the bulletin board in the Town Office, Post Office and on the Town Website, and published in the Star Democrat and Chesapeake Internet on June 7 and 14, 2016
3	Affidavit of Publication from Star Democrat for Notice of Public Hearing
4	Letter from the Federal Emergency Management Agency dated June 8, 2016, as official reminder to adopt and have approved floodplain management measures to satisfy Code of Federal Regulations Section, 44 of the National Flood Insurance Program regulations
5	Email from Kevin Wagner of Maryland Department of the Environment dated March 21, 2016, including attached revisions to Chapter 173 of Town Code to incorporate required changes by the Federal Emergency Management Agency as prepared by

	MDE NFIP office
6	Email from Molly Lucia Kaput of FEMA Region III approving minor modification to definition of Historic Structure as part of Ord 478
7	Copy of minimum required changes under updates to FEMA Code of Federal Regulations (CFR), 44

As there were no additional comments, President Myers called for a vote to adopt Ordinance No. 476 as presented. Commissioner Harrod made the motion, which was seconded by Commissioner Bibb, and which passed on a roll call vote of 5-0 in favor, with Mrs. Weisman reading Commissioner Windon's absentee ballot vote.

Consent Agenda

President Myers announced that a vote to approve the items on the consent agenda would include approval of the minutes for the month of May 2016. President Myers asked if the Commissioners want to remove any item from the consent agenda for discussion on the regular agenda. There were no requests. President Myers then called for any public comment on the consent agenda items. As there are no comments or changes to the consent agenda items, the President Myers called for a motion to approve the items on the consent agenda as presented. Commissioner Bibb made the motion, which was seconded by Commissioner Boos, and which then passed on a roll call vote of 4-0 in favor.

Items for Discussion

- Talbot Street Parking – letter to SHA

President Myers called upon Mrs. Weisman to begin the discussion. Commissioners directed staff to revise the letter to SHA with changes as discussed.

Commissioners' Calendar

The Commissioners discussed changes and additions to their agendas for meeting in August 2016.

Comments from the Public (Residents and Taxpayers)

There were no comments.

Comments from the Commissioners

There were no additional comments.

Announcement of Future Meetings/Events

President Myers made announcements as follows:

- July 8, 2016 – 2-4:30 – Town Office – Special Work Session
- July 13, 2016 – 6:00 – Town Office – Regular Work Session
- July 27, 2016 – 6:00 – Town Office – Regular Legislative Session

Adjournment

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:

The Commissioners of St. Michaels
June 22, 2016

Agenda

SHA draft letter

Ordinance No. 478: Floodplain Management

Ordinance No. 476: Amend Floodplain Maps