

September 7, 2016

Present

Commissioners Jaime Windon, Roy Myers, Joyce Harrod, Michael Bibb and William Boos, Town Manager Jean Weisman, and Administrative Clerk Suzanna Warnick, and two members of the public.

Call to Order

President Roy Myers called to order the regular work session of the Commissioners of St. Michaels at 6:00 p.m. in the Edgar M. Bosley, Jr. Municipal Building, 300 Mill Street, St. Michaels, Maryland, and the Pledge of Allegiance was recited.

Public Announcements

Town Manager Jean Weisman said that September 11, 2016 is Patriot Day and that Tilghman Island would be having a remembrance ceremony and Commissioner Myers will lead the Pledge of Allegiance. Mrs. Weisman noted that St. Michaels would be hosting the Mid-Atlantic Travel Writers on September 14th and that the Commissioners were invited to attend a cocktail reception at the Inn and Perry Cabin, followed by a crab feast at the Maritime Museum. Mrs. Weisman also noted that Commissioners Myers, Harrod and Bibb would be attending the Maryland Municipalities dinner in Chestertown on September 20, 2016. Commissioner Harrod said on September 30th there would be a prayer breakfast at 7:30 a.m. at the Yacht Club, and Commissioner Myers would be doing one of the scripture readings. Mrs. Weisman said that Well #2 on Marengo Street has been back online since early July. Commissioner Windon noted that thanks to a new law, distilleries can participate in Farmers' Markets as a vender.

Consent Agenda

President Myers said that because this working session meeting is a week earlier than normal, departmental reports are not available but will be mailed to the Commissioners for the legislative session on September 28th. As there were no additional items on the consent agenda, President Myers moved on to discussion items.

Topics/Items for Discussion

- Talbot Street Curb & Sidewalk Replacement

Mrs. Weisman said the Commissioners had allocated \$20,000.00 in the budget for this year for curb replacement. Mrs. Weisman said that curbs identified for replacement likely needed sidewalk replacement as well, and the Town Code specifies that concrete sidewalks shall be replaced with brick, which would cost an additional \$21,000.00. Mrs. Weisman said that town staff had compiled a list of properties that could benefit from curb and sidewalk replacement. Mrs. Weisman added that commercial property owners wishing to have brick sidewalks were required to pay half of the cost of the replacement, with the Town providing a payment plan for those owners who wished to spread out the cost. The Commissioners discussed their various options and decided to go forward with curb and sidewalk replacement for the properties identified. The Commissioners also agreed to put the plan before the property owners via a letter, and in a public meeting. In addition, the Commissioners directed that a letter to the State Highway Administration requesting financial assistance for the project was appropriate. Mrs. Weisman asked if she should move forward with a request to the Town engineers, and the

Commissioners agreed. The Commissioners then directed staff to draft the two letters for review via e-mail. After some additional discussion, the Commissioners agreed to vote to commit the money. President Myers called for a motion to move into legislative session. Commissioner Bose made the motion, which was seconded by Commissioner Myers, and which passed on a roll call vote of 5-0 in favor.

President Myers then called for a motion to amend the budget to allocate up to \$25,000.00 from the Utility Fund to pay for the Town's portion of brick sidewalks that will be part of the curb repair project. Commissioner Myers made the motion, which was seconded by Commissioner Bibb, and which passed on a roll call vote of 5-0 in favor.

- **Preliminary Cable Franchise Agreement**

Mrs. Weisman and the Commissioners discussed the language of the draft agreement, which had been reviewed by the Town's attorney, Patrick Thomas. After some additional discussion, President Myers called for a motion to direct Attorney Thomas to make the changes as discussed, and to negotiate the updated contract with Atlantic Broadband. Commissioner Bose made the motion, which was seconded by Commissioner Myers, and which passed on a roll call vote of 5-0 in favor.

Comments from the Public

There were no additional comments.

Comments from the Commissioners

There were no other comments.

Commissioners' Calendar

The Commissioners discussed agenda items for their meetings in October 2016. The Commissioners also discussed Halloween Trick-or-Treating on Monday, October 31st and decided on a single meeting in November and December 2016 due to holidays.

Adjournment

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Suzanna Warnick
Administrative Clerk

Public Handouts:

Agenda
Construction Standards from Code regarding sidewalks
Draft Cable Service Franchise Agreement